

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
SEPTEMBER 14, 2022  
MINUTES**

1. CALL TO ORDER

Vice-President Bays called the meeting to order at 8:34 a.m. Board Members present were Kyle Perez, Jim Jasper, Zach Maring, Jarod Lara, and Pete Lucich.

2. OPPORTUNITY FOR PUBLIC COMMENT

Vice-President Bays asked if any member of the public who might be on the phone line wanted to make a comment. Being none, the meeting continued.

3. ADDITIONS/REVISIONS TO THE AGENDA

There were no additions or revisions to the Agenda.

4. CONSENT CALENDAR

The Minutes from the Board Meeting of 8/17/2022, Monthly Accounting Reports, and Field Operations Report for August 2022 were provided in advance for the Board's review. The Board approved the Consent Calendar as follows:

Ayes: Bays, Perez, Jasper, Lucich, Maring, and Lara

Nays: None

Abstentions: None

Absent: Koster

5. MANAGER'S REPORT

Anthea reported that the State Water Resources Control board had issued its Notice of Preparation for the implementation of Phase I of the Water Quality Control Plan. A comment letter from the State Water Contractors pertaining to the 2018 Bay-Delta Implementation NOP was included in the packet for the Board's review. She also shared that the tributary agencies are working on a solution on voluntary agreements. DWR was also moving forward with scoping sessions for their revised environmental document for their new Delta conveyance facility.

Note: President Koster joined the meeting at 8:40 a.m. and took the gavel.

6. ACTION ITEMS

A. Board to Review and Approve the Quarterly Treasurer's Report for the Second Quarter Ending August 31, 2022.

Anthea provided and reviewed the Quarterly Treasurer's Report for the Second Quarter Ending August 31, 2022. After review and discussion, the Board approved the Quarterly Treasurer's Report for the Second Quarter Ending August 31, 2022 as follows:

Ayes: Koster, Bays, Perez, Jasper, Lucich, Maring and Lara

Nays: None

Abstentions: None

Absent: None

7. WATER OPERATIONS & SUPPLY

A. CVP/SWP Operations

Anthea provided Tom Boardman's Operations Update and reported that pumping had jumped to 3 units as of the beginning of the week, and San Luis Reservoir seemed to be holding at the same level as last month on the CVP share. All reservoirs in California are critically low. Also included in the packet was a chart showing Annual Unimpaired Shasta Inflow that showed the lowest inflow levels in 2021. She added that the inflow requirement is the trigger for allocations to the Exchange Contractors. Also included was a chart showing the 2022-23 San Luis Storage Projection with 50 and 90% exceedance Hydrology showed predictions from January through May based on history. Anthea also provided a letter from DWR regarding Water Conservation Actions for 2023.

- B. Monthly Supply/Use/Completed Transactions Summary Report as of 8/31/22  
Anthea provided a replacement page for Item 7.B. as there was an update on the form's data. Paul reported on the Supply/Use/Completed Transactions Summary Report as of 8/31/2022 which indicated that in-District use for the month of August was 4,361 AF, for a total of 28,298 AF for the year. The total estimated for rescheduling into 2023-24 was estimated to be 13,629 AF.
- C. 2022-23 Additional Supplies Update  
Anthea provided the 2022-23 Additional Supplies Update and reported that the pool would potentially provide 3,656 AF and 3,737 AF had been allocated. Although the amount allocated was over by 80 AF, Staff continued to seek more water opportunities.
- D. Landholding / Licensing Updates  
Paul provided and reviewed the Active Permits and Licenses as of August 31, 2022.
8. RESOURCE MANAGEMENT ACTIVITIES
- A. Westside Integrated Regional Water Management (IRWM) Activities  
Anthea reported that current IRWM activities focused on the Prop 1 Round 1 Implementation Grant and that Staff had applied for the full \$955,000 available to the San Joaquin River Funding Area as the IRWM Group had deferred to the District's Del Puerto Canyon Reservoir project being the only project for the region. She shared that the grant application cost would be covered through the Reservoir Budget Activities. As of Monday, the request for a cost share waiver had been granted and the application was complete and would move on to technical review.
- B. SJVDA/Westside San Joaquin River Watershed Coalition Report(s)  
Adam provided a list of 5 outstanding customers who still had yet to provide their 2021 INMPSR paperwork. He reported that one of the issues was keeping up with landholding changes as very few are reported to the District or the Coalition and the responsibility of the reports is miscommunicated amongst old and new landowners.
- C. Sustainable Groundwater Management Activities  
Adam reported that over the past few months, an assessment was done by Staff on management actions and policies the Board should consider adopting to address undesirable results triggers and sustainability criteria. At the last board meeting, the Board discussed management actions the Board will have the ability to draft policy over, which pertained to lower aquifer pumping rules and ways to maximize use of other water supplies. Adam provided and reviewed well readings from landowner wells tracked by the SLDMWA through different programs, which showed several water levels trending downward. He shared that once implementation begins in the GSP, these are the kind of situations the District will have to respond to as these occurrences will have an impact on subsidence and a change in groundwater storage.
1. SGM Implementation Grant – Round 1 Monthly Grant Administrator Update  
Anthea provided correspondence indicating that DWR was still working on having their legal team review the draft agreement on the SGM Implementation Grant. She indicated that the District would be receiving the contract for signature as the Grant Administrators of the \$7.6 million dollar subbasin grant.
  2. Policy Discussion Regarding Management Action Enforcement - Continued  
Adam provided a Staff Report/Action Item Request pertaining to the Draft SGMA Management Actions and Triggers. The Board discussed developing and refining management actions for lower aquifer pumping rules for minimizing subsidence and maximizing the use of other water supplies. After discussion, the Board gave Staff guidance to perfect impact radii for lower aquifer pumping and bring something back for the Board to review and potentially approve.
9. FINANCIAL MATTERS
- A. Report on USBR FY '21 Annual Accounting Analysis and Results of Operations  
Anthea shared that the Fiscal Year '21 Annual Accounting Analysis was provided by the Bureau of Reclamation. She provided a copy of a letter requesting that the Bureau apply credits remaining from the WIIN Construction pay-off to cover the deficit of \$282,148.01, to which they have agreed to do.

B. Financial Audit Update

Minnie gave an update on the audit activities and shared that the auditor had performed on onsite visit the previous day and that he praised Staff for being so organized as that helped make his visit very productive. Anthea added that although the Auditor was from WT's Utah office, the District would not be liable to pay his travel costs as that was not part of the original contract.

C. Special Funds Report

There was nothing to report on this item.

D. CVP Financial Matters

Anthea provided the Board with the CVPWA August Meeting Agenda for their review.

10. SUPPLY DEVELOPMENT PROGRAMS

A. Orestimba Creek Recharge & Recovery Project – Update

Anthea reported that she had hoped to have a presentation at this meeting, but due to the meeting being moved up a week, it was not ready. Adam reported that bid packages were scheduled for November, with construction anticipated in January 2023. Geotechnical investigations continued and were awaiting completion. Anthea also shared that Reclamation was going to announce funding opportunity under the bipartisan infrastructure law for The Small Storage Grant Program that Staff will be applying for.

B. Del Puerto Canyon Reservoir Project – Update

Anthea shared that geotechnical work continued, and that the first soil samples had been taken to the lab for testing. All reports are showing that they are hitting bedrock at good levels and the Geotech team is very happy with the samples. Staff continued to work with the Bureau to get the NEPA environmental document released. Anthea also shared that the San Luis Transmission Project was taken off of the planning schedule as the Bureau could not come to terms with SLDMWA on how the project would be funded and put into the water rates. As such, DPCR will move forward with PG&E only on tower design and relocation.

C. Los Vaqueros Reservoir Expansion Project - Update

Anthea reported that the Los Vaqueros Reservoir Expansion Project continued to move forward and that she would be travelling to Washington D.C. along with a group from the SLDMWA and Contra Costa to meet with EPA, USBR, and various legislators and Staff. Because LVRE is similar to the DPCR Project as it is a locally-led project, the trip would be very beneficial to the District.

D. BF Sisk Dam Raise Project – Update

Anthea shared that the BF Sisk Dam was moving forward with the Safety of Dams portion of the Project. Staff's current focus was to turn in responses to the Bureau's proposal on the operating principles.

E. Pacheco Reservoir Expansion – Update

There was nothing to report on this item.

F. Ceres-DPWD-Turlock Discussions on Advancing Recycled Water into NVRWP Facilities

Anthea shared that about 75 AF a month is what was being generated and that she continued to work on making this supply more cost effective.

11. ADMINISTRATIVE ACTIVITIES

A. Update to District Rules & Regulations for Water Service – Update

This item will be discussed in the October Board of Directors Meeting.

B. Update on Proposed Legislation Related to Lemoore Naval Air Station

Anthea was invited to listen in on a call with several high ranking officials from the US Navy to review draft legislation which was being worked on by Westlands WD and Senator Feinstein's office. Currently, Westlands provides water to the 10,000 acres surrounding the naval base. Due to drought, these lands are not being farmed and as a result, the Navy reported other problems have ensued, such as increased number of bird strikes that damage naval air equipment. The legislation proposes that Westlands would assign 30,000 AF portion of their contract and the Navy would become a CVP Contractor with a guaranteed 62% allocation. Friant suggested a feasibility study be done on bird airstrikes and sent a comment letter (included in the packet). The

general concern is that although there is recognition that this was an issue of National Security, the legislation would create another priority water use.

12. SLDMWA Report

A. SLDMWA Minutes, Reports and Issues Updates

Anthea provided the SLDMWA Minutes and Reports. Committee meetings had been held the day prior and she shared that the contractor hired to work on the O'Neill rehabilitation of four power transformers had pulled their bid and she was unsure if that project would be moving forward in early '23 as previously reported.

B. Update on San Luis Transmission Project

Anthea provided a letter from Western Area Power Administration (WAPA) to SLDMWA informing them that they would be ceasing work on the San Luis Transmission Project due to lack of funding and repayment options for the Project.

13. CLOSED SESSION

A. Conference with Legal Counsel – Existing Litigation

Upon return from closed session, Anthea reported that Staff consulted with the Board on several items listed on the Closed Session Agenda and two items did have action taken. There was a unanimous approval for the second extension for a water transfer agreement with Mape's Ranch as well as a unanimous approval for a multi-year water transfer with San Luis Canal Company.

B. Conference with Legal Counsel – Existing Litigation

There was nothing to report on this item.

C. Conference with Special Legal Counsel – Existing Litigation

There was nothing to report on this item.

14. ARTICLES/CORRESPONDENCE/PUBLIC OUTREACH

Anthea shared that she had been very busy all month representing the District in various forums. She participated in (along with Chris White, Executive Director of SJRECWA), with the Ag Leadership Foundation Class 50 and 51 for a few hours on August 19<sup>th</sup> giving a tour of some of the District's projects, including the Reservoir. An itinerary for the SLDMWA Yuba/Sacramento Tour that she attended on August 30<sup>th</sup> and 31<sup>st</sup> was also provided and reviewed. A Family Farm Alliance Update report was also provided for the Board's review.

15. ITEMS TO DISCUSS PURSUANT TO GOVERNMENT CODE 54954.2

There was nothing to report on this item.

16. ADJOURNMENT

Being no further business, the meeting was adjourned at 11:05 a.m.

Respectfully submitted,

Anthea G. Hansen  
Secretary

# **MONTHLY ACCOUNTING REPORTS**

## **Del Puerto Water District**

Report Date: October 17, 2022

Presented for the August Board Meeting are the following reports:

1. Current Cash On Hand Report as of 10/17/22
2. Water Customer Aging Summary as of 10/17/22
3. Water Customer Monthly Collection Report as of 10/17/22
4. Budget Variance Report as of 9/30/22

## DEL PUERTO WATER DISTRICT

Cash/Investments on Hand  
as of October 17, 2022

Bank Accounts:	9/12/2022		10/17/2022	
Petty Cash/Housebank	\$300.00		\$300.00	
Oak Valley Community Bank, Patterson				
Checking/General Fund	\$363,614.83		\$13,984.70	
Checking/CC Rev Fund	\$407,823.51		\$407,826.86	
Checking/SWP Program	\$95,073.29		\$7,804.93	
Checking/NVRRWP Program	\$5,894.55		\$2,894.60	
Checking/RWSP-CNRA Program	\$6,063.75		\$6,063.80	
Savings/General Fund	\$84,195.96		\$9,208.40	
Total Cash Funds	\$962,965.89	1.6%	\$448,083.29	0.8%
<b>Other Investments:</b>				
Granite Wealth Mgmt/LPL Financial*				
Money Market - General Fund	\$12,676.11		\$1,320,008.76	
Certificate of Deposit	\$0.00		\$0.00	
Local/Municipal Bonds	\$0.00		\$0.00	
Government Securities	\$4,011,477.24		\$2,009,926.23	
Total	\$4,024,153.35		\$3,329,934.99	
Money Market - Rate Stabilization Fund	\$1,066,883.93		\$66,900.37	
Certificate of Deposit	\$250,022.50		\$249,977.00	
Local/Municipal Bonds	\$0.00		\$0.00	
Government Securities	\$1,853,993.98		\$1,857,540.88	
Total	\$3,170,900.41		\$2,174,418.25	
Money Market - CVP Capital Fund	\$2,206,492.63		\$1,115,128.30	
Certificate of Deposit	\$0.00		\$0.00	
Local/Municipal Bonds	\$0.00		\$347,864.40	
Government Securities	\$0.00		\$733,593.50	
Total	\$2,206,492.63		\$2,196,586.20	
Money Market - RWSP/NVRRWP Fund	\$1,021,337.72		\$1,052,305.11	
Certificate of Deposit	\$9,047,299.93		\$8,970,843.37	
Local/Municipal Bonds	\$11,247,852.70		\$11,041,457.85	
Government Securities	\$2,219,202.85		\$2,180,555.75	
Total	\$23,535,693.20		\$23,245,162.08	
Money Market - RWSP/CNRA Fund	\$59,306.16		\$109.37	
Certificate of Deposit	\$4,577,573.97		\$4,293,367.88	
Local/Municipal Bonds	\$18,289,772.05		\$17,946,127.40	
Government Securities	\$2,212,086.25		\$2,528,980.16	
Total	\$25,138,738.43		\$24,768,584.81	
Money Market - CC Rev Fund	\$170,030.14		\$170,053.42	
Certificate of Deposit	\$0.00		\$0.00	
Local/Municipal Bonds	\$0.00		\$0.00	
Government Securities	\$0.00		\$0.00	
Total	\$170,030.14		\$170,053.42	
<b>Total Other Investments</b>	\$58,246,008.16		\$55,884,739.75	
Money Market		7.6%		6.6%
Certificate of Deposit		23.4%		23.9%
Local/Municipal Bonds		49.8%		52.0%
Government Securities		17.4%		16.5%
SWPP CD				
Oak Valley Community Bank - SWPP CD	\$102,915.63	0.2%	\$102,959.35	0.2%
Total SWPP CD	\$102,915.63		\$102,959.35	
RWSP/NVRRWP CD				
Oak Valley Community Bank - RWSP/NVRRWP CD	\$0.00	0.0%	\$0.00	0.0%
Total RWSP/NVRRWP CD	\$0.00		\$0.00	
<b>Total Funds Liquid and Invested</b>	\$59,311,889.68	100.0%	\$56,435,782.39	100.0%

4

**Del Puerto Water District**  
**Water Customer A/R Aging Summary**  
As of October 17, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
5G AG MANAGEMENT INC.	12,650.00	0.00	0.00	0.00	0.00	12,650.00
ADOBE ORCHARDS	8,625.00	0.00	0.00	0.00	0.00	8,625.00
AMARAVATI FARMS, LLC	132,250.00	0.00	0.00	0.00	0.00	132,250.00
APNA FARMS	0.00	0.00	0.00	(4,400.00)	0.00	(4,400.00)
ARAMBEL, JEFF	134.99	133.00	131.03	127.24	8,608.14	9,134.40
BELTRAN FARMS	325.00	0.00	0.00	0.00	0.00	325.00
BORGES, FRANK	0.00	0.00	22,140.00	0.00	0.00	22,140.00
CERUTTI BROS., INC.	122.00	2,074.00	0.00	0.00	0.00	2,196.00
CORRAL HOLLOW CATTLE COMPANY, LLC	14,577.77	0.00	0.00	0.00	0.00	14,577.77
CRAVEN FARMING COMPANY	1,188.00	0.00	0.00	0.00	0.00	1,188.00
DACON CORPORATION	0.00	0.00	0.00	0.00	(4,400.00)	(4,400.00)
ETS, INC.	0.00	0.00	0.00	0.00	(4,116.25)	(4,116.25)
FORD CONSTRUCTION COMPANY, INC.	0.00	0.00	575.00	0.00	0.00	575.00
HAMLOW FARMS	0.00	0.00	0.00	0.00	(9.00)	(9.00)
JAG FAMILY FARMS, LP	0.00	0.00	0.00	(8,800.00)	0.00	(8,800.00)
KDR FARMS	156,528.00	0.00	0.00	0.00	0.00	156,528.00
LA FORTALEZA, LLC	0.00	0.00	10.50	0.00	0.00	10.50
LARA, MICHAEL	12,415.29	0.00	0.00	0.00	0.00	12,415.29
LONGHORN ENTERPRISES	0.00	0.00	(2,893.29)	0.00	0.00	(2,893.29)
LUCICH & SANTOS FARMS	4,331.00	0.00	0.00	0.00	0.00	4,331.00
McCAFFERTY, PATRICK & LISA	229.39	226.00	222.66	1,221.83	13,622.25	15,522.13
ROCK 'N ALMONDS	339.65	0.00	0.00	0.00	0.00	339.65
SARDAR RANCH	7,380.00	0.00	0.00	0.00	0.00	7,380.00
SCHULER & BAYS	1,410.68	0.00	0.00	0.00	0.00	1,410.68
SHIRAZ RANCH LLC	234.00	299.00	0.00	0.00	0.00	533.00
STEWART & JASPER FARMING CO. PTP	37,256.48	0.00	0.00	0.00	0.00	37,256.48
TRAINA FOODS, INC.	0.00	0.00	0.00	0.00	(488.00)	(488.00)
VAN ELDEREN BROTHERS	148,925.00	0.00	0.00	0.00	0.00	148,925.00
VENTURA FARMS, INC.	183.00	0.00	0.00	0.00	0.00	183.00
WMD FARMING	120.00	0.00	0.00	0.00	0.00	120.00
<b>TOTAL</b>	<b>539,225.25</b>	<b>2,732.00</b>	<b>20,185.90</b>	<b>(11,850.93)</b>	<b>13,217.14</b>	<b>563,509.36</b>

7

**Del Puerto Water District  
Monthly Collection Report**

October 17, 2022

---

**0-30 Day Delinquencies**

Ford Construction Company, Inc.	\$ 575.00	August Deliveries. Payment will be sent this week.
Cerutti Bro. Inc.	\$ 2,074.00	August Deliveries. Payment will be sent this week.
Shiraz Ranch, LLC.	\$ 299.00	August Deliveries. Payment will be sent this week.

---

**31-60 Day Delinquencies**

Frank Borges	\$ 22,140.00	Customer was contacted last week, stated payment would be sent shortly.
La Fortaleza, LLC	\$ 10.50	Fee For Bank Returned NSF Item. Payment will be dropped off by end of week.

---

**Liened Delinquencies**

Arambel, Jeff	\$ 9,134.40	Liened. In contact with attorney.
McCafferty, Patrick and Lisa	\$ 15,522.13	Initiated Delinquency Sale Process.



**DEL PUERTO WATER DISTRICT**  
**ADMINISTRATIVE BUDGET VARIANCE REPORT**  
 March 1, 2022 through February 28, 2023  
 10/17/2022

	Budget To Date	Actual To Date	% of Budget	\$ Over/(Under) Budget	VARIANCE NOTES	FY Budget 03/01/22-02/28/23	% of Budget	Budget Amount Remaining
Administrative Overhead	\$ -	\$ -	#DIV/0!	\$ -		\$ 179,073.00	0.00%	\$ 179,073.00
Depreciation Expense	\$ 47,295.00	\$ 47,292.00	99.99%	\$ (3.00)	Estimated placeholder only.	\$ 81,080.00	58.33%	\$ 33,786.00
Computer Upgrades	\$ 9,604.00	\$ 9,608.16	100.04%	\$ 4.16	Tracking with budget.	\$ 15,518.00	58.17%	\$ 6,909.84
Conservation Services	\$ 4,001.00	\$ 4,032.93	100.80%	\$ 31.93	Tracking with budget.	\$ 4,001.00	100.80%	\$ (91.93)
District Dues	\$ 167,433.00	\$ 169,942.76	101.50%	\$ 2,509.76	Tracking with budget.	\$ 288,187.00	58.97%	\$ 118,244.24
Insurance	\$ 12,404.00	\$ 12,572.86	101.36%	\$ 168.86	Tracking with budget.	\$ 21,416.00	58.71%	\$ 8,843.14
Metering Program	\$ 875.00	\$ 2,138.55	244.41%	\$ 1,263.55	Tracking over budget due to timing of Repairs.	\$ 1,500.00	142.57%	\$ (638.55)
Office Expenses	\$ 13,399.00	\$ 12,312.12	91.89%	\$ (1,086.88)	Tracking with budget.	\$ 22,870.00	53.84%	\$ 10,557.88
Payroll Expenses	\$ 651,319.00	\$ 639,187.57	98.14%	\$ (12,131.43)	Estimated placeholder, will adjust for vacation and sick	\$ 1,153,984.00	55.39%	\$ 514,796.43
Professional Fees	\$ 1,627,852.00	\$ 1,413,803.85	86.85%	\$ (214,048.15)	Tracking under budget due to timing of Projects.	\$ 2,699,768.00	52.37%	\$ 1,285,964.15
Repairs	\$ 4,900.00	\$ 4,660.65	95.12%	\$ (239.35)	Tracking with budget.	\$ 8,400.00	55.48%	\$ 3,739.35
Staff Related Expenses	\$ 13,956.00	\$ 25,935.40	185.84%	\$ 11,979.40	Over budget due to Retirement Luncheon and Increased Gas Prices.	\$ 30,601.00	84.75%	\$ 4,665.60
Utilities	\$ 12,348.00	\$ 13,008.30	105.35%	\$ 660.30	Tracking over budget due to one time costs for purchase of cell phone .	\$ 23,117.00	66.27%	\$ 10,108.70
Uncategorized Expenses	\$ 1,050.00	\$ 1,278.97	121.81%	\$ 228.97	Over budget due to Retirement Luncheon Rental Fee.	\$ 1,800.00	71.05%	\$ 521.03
<b>Total</b>	<b>\$ 2,566,436.00</b>	<b>\$ 2,355,774.12</b>	<b>91.79%</b>	<b>\$ (210,661.88)</b>		<b>\$ 4,532,315.00</b>	<b>51.98%</b>	<b>\$ 2,176,540.88</b>

58.33%

9



P.O. Box 1596 Patterson, CA 95363

(209) 892-4470 Fax (209) 892-4469

**TO:** Anthea Hansen, General Manager  
**FROM:** Paul Stearns, Deputy General Manager – Water Operations  
**DATE:** October 19, 2022  
**SUBJECT:** Field Operations Report for Presentation to the Board  
For the Month of September, 2022

**Metering Program:**

- Meters read September 30, 2022.
- Continued flowmeter calibration program and maintenance of District meters.

**Right-of-Way (ROW) Encroachments and Permitting:**

- Biological assessments and Encroachment Permits obtained for the following:
  - Extension of permit for replacement of pump at DMC milepost 58.90L.
  - Extension of permit for drafting from DMC at Rogers Road for Del Puerto Canyon Reservoir core sample drilling.
  - Extension of permit for drafting from DMC at Davis Road for NextEra Solar Project (Stanislaus County).
  - Biological Assessment for construction of licensed well pump-in facility at DMC milepost 51.00R.
- Continued coordination with developers, Water Authority, and City of Patterson regarding industrial developments along the Sperry Road corridor.

**Groundwater Pump-In Program Activities:**

- Continued water quality sampling wells for participants in the groundwater pump-in program per guidelines.
- Coordinated well shut offs for Warren Act environmental compliance well depth monitoring.

**Other Activities/Coordination with Water Authority and DPWD customers:**

- Installation of well pump-in facility at DMC milepost 51.00R for Pump-In Program.
- Pipeline replacement at DMC turnout 58.90L.
- Water drafting options for Stanislaus County/NextEra Solar Development contractor.
- Solar panel installation near DMC milepost 36.45R.
- Pipeline repair and accessibility at DMC milepost 52.02R.
- Continued replacement of original Water Authority/USBR meters with transmittable flow meters.