

14.

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
NOVEMBER 16, 2022  
MINUTES**

1. CALL TO ORDER

President Koster called the meeting to order at 8:33 a.m. Board Members present were Daniel Bays, Kyle Perez, Pete Lucich, and Jarod Lara.

2. OPPORTUNITY FOR PUBLIC COMMENT

President Koster asked if any member of the public who might be on the phone line wanted to make a comment. Being none, the meeting continued.

3. ADDITIONS/REVISIONS TO THE AGENDA

Anthea shared that she would be moving the closed session report item for existing litigation on two cases listed on the Agenda to be the first item discussed. There were no further changes or revisions to the agenda, which was accepted as follows:

Ayes: Koster, Bays, Perez, Lucich, and Lara  
Nays: None  
Abstentions: None  
Absent: Jasper and Maring

4. CONSENT CALENDAR

The Minutes from the Board Meeting of 10/19/2022, Monthly Accounting Reports, and Field Operations Report for October 2022 were provided in advance for the Board's review. The Board approved the Consent Calendar as follows:

Ayes: Koster, Bays, Perez, Lucich, and Lara  
Nays: None  
Abstentions: None  
Absent: Jasper and Maring

5. MANAGER'S REPORT

Anthea shared that the State Water Resources Control Board continued to move forward with implementation plans on Phase 1 of the Water Quality Control Plan. She added that in the week prior, four more signed on to the Voluntary Agreement Process.

6. ACTION ITEMS

A. Board to Review and Consider Approval of Contract for Services from Woodard-Curran for Preparation of a Grant Application to the USBR Small Surface Storage and Groundwater Storage Grant Program

Anthea provided and reviewed the Contract for Services from Woodard-Curran for Preparation of a Grant Application to the USBR Small Surface Storage and Groundwater Storage Grant Program. The Bureau of Reclamation announced that the Feasibility Study met the initial requirements for submission and was now in technical review. The next step in the process was to submit a formal Grant Application by December 9<sup>th</sup> and Woodard & Curran are to prepare the Grant Application. After review and discussion, the Board approved the Contract for Services from Woodard-Curran for Preparation of a Grant Application to the USBR Small Surface Storage and Groundwater Storage Grant Program as follows:

Ayes: Koster, Bays, Perez, Lucich, and Lara  
Nays: None  
Abstentions: None  
Absent: Jasper and Maring

B. Board to Approve Resolution Authorizing Application to the USBR Small Surface Storage and Groundwater Storage Grant Program

Anthea provided and reviewed the Resolution Authorizing Application to the USBR Small Surface Storage and Groundwater Storage Grant Program. After review and discussion, the Board approved the Resolution Authorizing Application to the USBR Small Surface Storage and Groundwater Storage Grant Program as follows:

Ayes: Koster, Bays, Perez, Lucich, and Lara  
Nays: None  
Abstentions: None  
Absent: Jasper and Maring

C. Board to Review and Consider Amendment to an Existing Professional Services Agreement with Stanislaus County for SGMA Water Quality Sampling Services.

It was noted at the beginning of this discussion that the Agenda Title for this item should be changed to delete the words "...Amendment to an existing..." and "...Stanislaus County.." and replace them with "...Approval of a ..." and "...Patterson Irrigation District..".

Adam provided and reviewed an Amendment to an Existing Professional Services Agreement with Patterson Irrigation District for SGMA Water Quality Sampling Services. After review and discussion, the Board approved the Amendment to an Existing Professional Services Agreement with Stanislaus County for SGMA Water Quality Sampling Services as follows

Ayes: Koster, Bays, Perez, Lucich, and Lara  
Nays: None  
Abstentions: None  
Absent: Jasper and Maring

D. Board to Review and Consider Approval of a Professional Services Agreement with Stanislaus County for SGMA Water Quality Sampling Services

Adam provided and reviewed a Professional Services Agreement with Stanislaus County for SGMA Water Quality Sampling Services. After review and discussion, the Board approved the Professional Services Agreement with Stanislaus County for SGMA Water Quality Sampling Services as follows:

Ayes: Koster, Bays, Perez, Lucich, and Lara  
Nays: None  
Abstentions: None  
Absent: Jasper and Maring

E. Board to Review and Consider Update to District Rules & Regulations for Water Service

Anthea provided and reviewed the Update to District Rules & Regulations for Water Service. After review and discussion of the updated Rules & Regulations, the Board approved the update to the District Rules & Regulations for Water Service as follows:

Ayes: Koster, Bays, Perez, Lucich, and Lara  
Nays: None  
Abstentions: None  
Absent: Jasper and Maring

F. Board to Review and Consider Adoption of Water Use Policy in Support of GSP Implementation

Anthea provided and reviewed the Water Use Policy and explained that policies such as this were being developed in order to achieve the management actions in the Groundwater Sustainability Plan. After review and discussion, the Board approved the adoption of the Water Use Policy in Support of GSP Implementation as follows:

Ayes: Koster, Bays, Perez, Lucich, and Lara  
Nays: None  
Abstentions: None  
Absent: Jasper and Maring

## 7. WATER OPERATIONS & SUPPLY

### A. CVP/SWP Operations

Anthea provided the SLDMWA November Operations Update and reported that Jones was operating at 2 units (1,800 CFS) and that if there was no ongoing precipitation, they would have to cut back to 1 unit. Refill projections going into next year show no scenario of filling under either the 50% or 90% exceedance forecasts.

### B. Monthly Supply/Use/Completed Transactions Summary Report as of 10/31/22

Paul provided the Supply/Use/Completed Transactions Summary Report as of 10/31/22 and reported in-District use for the Month of October at 1,769 AF. Total current use for the year was 32,663 AF. Total estimated for rescheduling into 2023-24 was 14,257 AF.

### C. 2022-23 Additional Supplies Update

Anthea provided and reviewed the 2022-23 Annual Additional Supplies Pool and indicated that the emergency water coming from the City of Ceres was also included in the pool.

### D. Accounting Procedures for USBR Rescheduling Losses - Discussion

Paul provided and reviewed a Staff Report/Action Item Request pertaining to USBR Rescheduling Losses. Anthea reminded the Board the losses that were imposed on the District per Reclamation rescheduling guidelines. Staff requested guidance from the Board as to whether the District should continue to assess the 1% loss on customer's accounts with remaining rescheduled water, or cease the 1% loss after July, the month in which total losses charged to customers exceeded losses imposed by Reclamation on the District. After review and discussion, the Board advised Staff to stop assessing the loss after July.

### E. Landholding/Licensing Updates

Paul provided the Active Permits and Licenses Report and reported that there were no permits issued in the month of October.

## 8. RESOURCE MANAGEMENT ACTIVITIES

### A. Westside Integrated Regional Water Management (IRWM) Activities

Anthea shared that the District's application for the \$955,000 IRWM Grant had been submitted, deemed complete and was under technical review. Other IRWM activities included investigating possible projects to add to the Opti Project Database.

### B. SJVDA/Westside San Joaquin River Watershed Coalition Report(s)

Adam reported that there has been much focus on developing a plan to comply with CVSalts Nitrate Control Program through a management zone approach. A power point presentation regarding the issue was provided and discussed. Adam also shared that the Coalition sampling continued to find water quality exceedances.

### C. Sustainable Groundwater Management Activities

#### 1. Policy Discussion Regarding Management Action Enforcement - Continued

Adam reported that establishing lower aquifer pumping rules are the final policy discussion to be had to fulfill the Tier 1 management actions. The Board requested a clearer picture of where the most likely impacted areas were throughout the District. Adam discussed drafting a map outlining radiuses from the critical infrastructure overlaid on top of the District's well maps and would attempt adding the corcoran clay areas to present to the Board at the December meeting. Data for the annual report was collected and would be submitted to the GSP group and he shared that several customers had returned their Well Registration Forms.

#### 2. SGM Implementation Grant-Round 1 Monthly Grant Administrator Update

There was nothing to report on this item.

## 9. FINANCIAL MATTERS

### A. Report on Single Audit Compliance for the FYE 02.28.22

Minnie provided and reviewed the Single Audit Report for FYE 2/28/2022. She shared that the District received a clean audit and complied with Federal regulations. The next step was for the auditor to submit the Audit Report to the Federal Clearinghouse.

B. CVP Financial Matters

Anthea provided an Agenda to the November 18th meeting of the CVPWA FAC. She shared that the main topic of discussion was how the Region could take advantage of aging infrastructure funding.

10. SUPPLY DEVELOPMENT PROGRAMS

A. Orestimba Creek Recharge & Recovery Project – Update

Anthea shared a draft announcement advertising for construction bids and reported that the current schedule could possibly lead to a decision made with CCID in December. She added that final permitting work was being completed and finalization of bid packets to go out to potential bidders was in process.

B. Del Puerto Canyon Reservoir Project – Update

Anthea provided and reviewed September and October Progress Reports from TERRA/GeoPentech as well as a progress report from the 2nd Technical Review Board Meeting. She added that efforts were continuing to assist the Bureau of Reclamation in finalizing their Draft Environmental Document to cover NEPA. USBR is still waiting on one cooperating agency comment from the Army Corp of Engineers and once received, they will outline their revised Purpose and Need statement, then make a list of criteria that they want covered. Financial Assistance Forms and an Application were finalized and sent to the USBR for the \$15 million grant currently available and the District is anticipating the final MOA soon.

C. Los Vaqueros Reservoir Expansion Project - Update

Anthea provided the October Monthly Report from the Los Vaqueros Reservoir Expansion Project. She reported that a presentation would take place in the December Board of Directors Meeting by Taryn Ravazzini, the new Consulting/ Executive Director of the Los Vaqueros Reservoir JPA, who would speak about the steps that will go into the next year leading up to the District's decision to be a final committed participant in the project under the service agreements that are being worked on.

D. BF Sisk Dam Raise Project – Update

Anthea provided an article pertaining to fortifying B.F. Sisk Dam and San Luis Reservoir against earthquakes and shared that a meeting was scheduled for that Friday to talk to Reclamation on the Principles of Agreement and how an expanded San Luis Reservoir will operate for the contractors that were assisting in paying for this Project.

E. Ceres-DPWD-Turlock Discussions on Advancing Recycled Water into NVRWP Facilities-Update

Anthea reported that she had a meeting with the Cities of Turlock and Ceres to continue discussing the terms under which the District can negotiate an agreement to permanently receive the extra City of Ceres water moving into the treatment plant. She will provide an agreement once all terms have been discussed.

11. ADMINISTRATIVE ACTIVITIES

Anthea did not have anything to report on this item.

12. SLDMWA Report

A. SLDMWA Minutes, Reports and Issues Updates

Anthea provided the current SLDMWA Board of Directors list, the SLDMWA Board of Directors Minutes for October, SLDMWA O&M Report, and an update on the SLDMWA's Science Program for the Board to review.

13. CLOSED SESSION

A. Conference with Legal Counsel – Existing Litigation

Upon return from closed session, Anthea reported that the Board received reports from Special Counsel Jim Moose on two pieces of litigation listed on the Agenda and took action on another item listed on the Agenda to approve a 3<sup>rd</sup> Amendment to the Groundwater Conveyance Agreement with West Stanislaus Irrigation District.

B. Conference with Legal Counsel – Existing Litigation

There was nothing to report on this item.

C. Conference with Special Legal Counsel – Existing Litigation

There was nothing to report on this item.

14. ARTICLES/CORRESPONDENCE/PUBLIC OUTREACH

Anthea provided a Family Farm Alliance November Update Report, a CCID/SJRECWA Public Statement on Open Contract Negotiations with the Bureau, a CNN article on the rising cost of water, an article on DWR providing funding to the City of Coalinga for Emergency Water Purchase, an article from the Delta Stewardship Council, and a letter signed by several water agencies pertaining to California's ongoing and serious water supply crisis.

15. ITEMS TO DISCUSS PURSUANT TO GOVERNMENT CODE 54954.2

There was nothing to report on this item.

16. ADJOURNMENT

Being no further business, the meeting was adjourned at 11:06 a.m.

Respectfully submitted,

Anthea G. Hansen  
Secretary

IV.

# MONTHLY ACCOUNTING REPORTS Del Puerto Water District

Report Date: December 16, 2022

Presented for the August Board Meeting are the following reports:

1. Current Cash On Hand Report as of 12/16/22
2. Water Customer Aging Summary as of 12/16/22
3. Water Customer Monthly Collection Report as of 12/16/22
4. Budget Variance Report as of 11/30/22

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## DEL PUERTO WATER DISTRICT

Cash/Investments on Hand  
as of December 16, 2022

Bank Accounts:	11/15/2022		12/16/2022	
Petty Cash/Housebank	\$300.00		\$300.00	
Oak Valley Community Bank, Patterson				
Checking/General Fund	\$21,969.52		\$2,587.29	
Checking/CC Rev Fund	\$407,830.32		\$5,380.44	
Checking/SWP Program	\$7,805.43		\$7,805.49	
Checking/NVRRWP Program	\$5,894.65		\$5,894.70	
Checking/RWSP-CNRA Program	\$6,063.85		\$6,063.90	
Savings/General Fund	\$109,238.22		\$49,247.20	
Total Cash Funds	\$559,101.99	1.0%	\$77,279.02	0.1%
<b>Other Investments:</b>				
Granite Wealth Mgmt/LPL Financial*				
Money Market - General Fund	\$320,276.10		\$1,185,991.08	
Certificate of Deposit	\$0.00		\$0.00	
Local/Municipal Bonds	\$0.00		\$0.00	
Government Securities	\$1,614,792.45		\$0.00	
Total	\$1,935,068.55		\$1,185,991.08	
Money Market - Rate Stabilization Fund	\$319,880.86		\$672,181.84	
Certificate of Deposit	\$0.00		\$0.00	
Local/Municipal Bonds	\$0.00		\$0.00	
Government Securities	\$1,862,552.12		\$1,515,690.80	
Total	\$2,182,432.98		\$2,187,872.64	
Money Market - CVP Capital Fund	\$1,115,488.07		\$1,116,054.86	
Certificate of Deposit	\$0.00		\$0.00	
Local/Municipal Bonds	\$349,009.20		\$350,114.40	
Government Securities	\$736,015.25		\$738,710.75	
Total	\$2,200,512.52		\$2,204,880.01	
Money Market - RWSP/NVRRWP Fund	\$2,279.55		\$276,137.45	
Certificate of Deposit	\$8,951,530.16		\$8,719,279.08	
Local/Municipal Bonds	\$11,110,128.60		\$11,178,700.10	
Government Securities	\$3,262,046.79		\$3,275,197.64	
Total	\$23,325,985.10		\$23,449,314.27	
Money Market - RWSP/CNRA Fund	\$200,983.17		\$631,801.52	
Certificate of Deposit	\$4,282,584.50		\$4,289,439.12	
Local/Municipal Bonds	\$17,904,823.45		\$17,605,900.40	
Government Securities	\$2,545,210.80		\$2,563,105.56	
Total	\$24,933,601.92		\$25,090,246.60	
Money Market - CC Rev Fund	\$170,080.87		\$170,124.15	
Certificate of Deposit	\$0.00		\$0.00	
Local/Municipal Bonds	\$0.00		\$0.00	
Government Securities	\$0.00		\$0.00	
Total	\$170,080.87		\$170,124.15	
Total Other Investments	\$54,747,681.94		\$54,288,428.75	
Money Market		3.8%		7.4%
Certificate of Deposit		23.9%		23.9%
Local/Municipal Bonds		53.0%		53.5%
Government Securities		18.1%		14.9%
SWPP CD				
Oak Valley Community Bank - SWPP CD	\$103,001.67	0.2%	\$103,045.42	0.2%
Total SWPP CD	\$103,001.67		\$103,045.42	
RWSP/NVRRWP CD				
Oak Valley Community Bank - RWSP/NVRRWP CD	\$0.00	0.0%	\$0.00	0.0%
Total RWSP/NVRRWP CD	\$0.00		\$0.00	
<b>Total Funds Liquid and Invested</b>	<b>\$55,409,785.60</b>	<b>100.0%</b>	<b>\$54,468,753.19</b>	<b>100.0%</b>

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**Del Puerto Water District**  
**Water Customer A/R Aging Summary**  
As of December 16, 2022

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
APNA FARMS	0.00	0.00	0.00	0.00	(4,400.00)	(4,400.00)
ARAMBEL, JEFF	139.07	137.02	134.99	133.00	8,866.41	9,410.49
BELTRAN FARMS	13.00	0.00	0.00	0.00	0.00	13.00
CUPERTINO ELECTRIC	0.00	0.00	(4,025.00)	0.00	0.00	(4,025.00)
DACON CORPORATION	0.00	0.00	0.00	0.00	(4,400.00)	(4,400.00)
ETS, INC.	0.00	0.00	0.00	0.00	(4,116.25)	(4,116.25)
HAMLOW FARMS	0.00	0.00	0.00	0.00	(9.00)	(9.00)
JAG FAMILY FARMS, LP	0.00	0.00	0.00	0.00	(8,800.00)	(8,800.00)
KDR FARMS	2,857.09	0.00	0.00	0.00	0.00	2,857.09
LARA, MICHAEL	611.82	0.00	0.00	0.00	0.00	611.82
LONGHORN ENTERPRISES	0.00	0.00	0.00	0.00	(2,893.29)	(2,893.29)
LUCICH & SANTOS FARMS	1,159.00	0.00	0.00	0.00	0.00	1,159.00
McCAFFERTY, PATRICK & LISA	236.32	232.83	229.39	226.00	15,066.74	15,991.28
ROCK 'N ALMONDS	120.00	0.00	0.00	0.00	0.00	120.00
SCHULER & BAYS	5,293.09	0.00	0.00	0.00	0.00	5,293.09
SHIRAZ RANCH LLC	13.00	221.00	234.00	299.00	0.00	767.00
STEWART & JASPER FARMING CO. PTP	7,081.08	0.00	0.00	0.00	0.00	7,081.08
TRAINA FOODS, INC.	0.00	0.00	0.00	0.00	(488.00)	(488.00)
WMD FARMING	4,773.09	0.00	0.00	0.00	0.00	4,773.09
<b>TOTAL</b>	<b><u>22,296.56</u></b>	<b><u>590.85</u></b>	<b><u>(3,426.62)</u></b>	<b><u>658.00</u></b>	<b><u>(1,173.39)</u></b>	<b><u>18,945.40</u></b>



**Del Puerto Water District  
Monthly Collection Report**

December 16, 2022

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**0-30 Day Delinquencies**

Shiraz Ranch, LLC. \$ 221.00 October Deliveries.

**31-60 Day Delinquencies**

Shiraz Ranch, LLC. \$ 234.00 September Deliveries.

**61-90 Day Delinquencies**

Shiraz Ranch, LLC. \$ 299.00 August Deliveries.

**Liened Delinquencies**

Arambel, Jeff \$ 9,410.49 Liened. In contact with attorney.

McCafferty, Patrick and Lisa \$ 15,991.28 Initiated Delinquency Sale Process.

DEL PUERTO WATER DISTRICT  
 ADMINISTRATIVE BUDGET VARIANCE REPORT  
 March 1, 2022 through February 28, 2023  
 12/15/2022

	Budget To Date	Actual To Date	% of Budget	\$ Over/(Under) Budget	VARIANCE NOTES	FY Budget 03/01/22-02/28/23	% of Budget	Budget Amount Remaining
Administrative Overhead	\$ -	\$ -	#DIV/0!	\$ -		\$ 179,073.00	0.00%	\$ 179,073.00
Depreciation Expense	\$ 60,809.00	\$ 60,804.00	99.99%	\$ (5.00)	Estimated placeholder only.	\$ 81,080.00	74.99%	\$ 20,276.00
Computer Upgrades	\$ 12,348.00	\$ 12,351.96	100.03%	\$ 3.96	Tracking with budget.	\$ 16,518.00	74.78%	\$ 4,166.04
Conservation Services	\$ 4,001.00	\$ 4,020.00	100.47%	\$ 19.00	Tracking with budget.	\$ 4,001.00	100.47%	\$ (19.00)
District Dues	\$ 215,271.00	\$ 203,513.50	94.54%	\$ (11,757.50)	Tracking under budget due to SLDMWA Dues less than estimated.	\$ 288,187.00	70.62%	\$ 84,673.50
Insurance	\$ 16,012.00	\$ 16,906.60	105.59%	\$ 894.60	Tracking over budget due to rate increases higher than estimated.	\$ 21,416.00	78.94%	\$ 4,509.40
Metering Program	\$ 1,125.00	\$ 1,482.43	131.77%	\$ 357.43	Tracking over budget due to timing of Repairs.	\$ 1,500.00	98.83%	\$ 17.57
Office Expenses	\$ 17,072.00	\$ 15,390.46	90.15%	\$ (1,681.54)	Tracking under budget due to reduced office cleanings during holidays.	\$ 22,870.00	67.30%	\$ 7,479.54
Payroll Expenses	\$ 837,521.00	\$ 818,618.35	97.74%	\$ (18,902.65)	Estimated placeholder, will adjust for vacation and sick.	\$ 1,153,984.00	70.94%	\$ 335,365.65
Professional Fees	\$ 2,058,824.00	\$ 2,118,771.62	102.91%	\$ 59,947.62	Tracking over budget due to timing of Projects.	\$ 2,699,768.00	78.48%	\$ 580,996.38
Repairs	\$ 6,300.00	\$ 5,359.81	85.06%	\$ (941.19)	Tracking under budget due to timing of Repairs.	\$ 8,400.00	63.80%	\$ 3,041.19
Staff Related Expenses	\$ 17,424.00	\$ 34,868.72	200.12%	\$ 17,444.72	Over budget due to Retirement Luncheon (\$4,411), Increased Gas Prices (\$6353), DC Trip- LVRE (\$3,031), and timing of conferences (\$3,650).	\$ 30,601.00	113.95%	\$ (4,267.72)
Utilities	\$ 16,022.00	\$ 16,945.59	105.76%	\$ 923.59	Tracking with budget.	\$ 23,117.00	73.30%	\$ 6,171.41
Uncategorized Expenses	\$ 1,350.00	\$ 1,278.97	94.74%	\$ (71.03)	Tracking with budget.	\$ 1,800.00	71.05%	\$ 521.03
<b>Total</b>	<b>\$ 3,264,079.00</b>	<b>\$ 3,310,311.01</b>	<b>101.42%</b>	<b>\$ 46,232.01</b>		<b>\$ 4,532,315.00</b>	<b>73.04%</b>	<b>\$ 1,222,003.99</b>

75.00%

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LV.



P.O. Box 1596 Patterson, CA 95363

(209) 892-4470 Fax (209) 892-4469

**TO:** Anthea Hansen, General Manager  
**FROM:** Paul Stearns, Deputy General Manager – Water Operations  
**DATE:** December 21, 2022  
**SUBJECT:** Field Operations Report for Presentation to the Board  
For the Month of November, 2022

**Metering Program:**

- Meters read November 30, 2022.
- Continued flowmeter calibration program and maintenance of District meters.

**Right-of-Way (ROW) Encroachments and Permitting:**

- Biological Assessments performed for pipeline replacements at DMC mileposts 48.62L/R and 58.90L. Encroachment Permits obtained in December.
- Continued coordination with developers, Water Authority, and City of Patterson regarding industrial developments along the Sperry Road corridor.

**Groundwater Pump-In Program Activities:**

- Continued water quality sampling of wells for participants in the groundwater pump-in program per guidelines.
- Coordinated well shut offs for Warren Act environmental compliance well depth monitoring.

**Other Activities/Coordination with Water Authority and DPWD customers:**

- Installation of well pump-in facility at DMC milepost 51.00R for Pump-In Program.
- Pipeline replacements at DMC milepost 48.62 and turnout 58.90L.
- Leak repairs at DMC turnouts 43.73L, 50.66L and 52.02R.
- Water drafting options for Stanislaus County/NextEra Solar Development contractor.
- Continued replacement of original Water Authority/USBR meters with transmittable flow meters.

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